

Agenda
National Administrator Training #3
January 14, 2010

Webinar – General Instructions on using WebEx

- Sharing My Desktop
- Q&A during presentation
- Q&A session at the end
- If you have problems, email Ashley at awalker@ilsa.org or send her a question in WebEx

Basics

- Power Point Document from First Training Session
- Administrators Page
 - National Administrators Guide
 - Password Protected Section
- Official Rules
 - Official Rule 6.0 – Memorials
 - Official Rule 7.0 – Oral Rounds Procedure
 - Official Rule 10.0 – Scoring
 - Official Rule 11.0 - Penalties

Memorials

- Memorial Submissions
 - ILSA Executive Office's Record of Memorial Submissions
 - Record (and Memorials) to be sent by Friday
 - Withdrawals and Disqualification Deadline
- Memorial Penalties
 - Relevant Sections of the Rule
 - Official Rule 6.0 – Memorial Submissions and Memorial Format
 - Official Rule 11.1 – Penalties
 - Official Rule 11.3 – De Minimis Rule
 - Penalty Worksheet
 - Submission Penalties
 - Formatting Penalties
- Memorial Grading
 - Three Judge Panels
 - Bench Memo
 - Assistance by the ILSA Executive Office

Oral Rounds

- Schedule of Rounds
 - Four Preliminary Rounds (except where there are 4 or fewer teams)
 - Advanced Rounds
 - Quarters (16 or more teams)
 - Semifinals (8 or more teams)
 - National Championship Round
- Three Judge Panels

- Pairings and Opposing Team Memorials
- Oral Rounds Procedure
 - Bailiff Materials
 - 45 minutes each side
 - Max time for each oralist: 25 minutes
 - Max time for rebuttal/surrebuttal: 10 minutes
 - Courtroom Set-Up

Scoring

- Scoresheets (Memorial and Oral Round)
- Different Types of Scores
 - Raw Points
 - Each judge gives each oralist a score between 50 and 100
 - Round Points
 - Oral round points
 - Memorial round points
 - Wins/Losses
- Team Rankings Determined By
 - Wins
 - Draws
 - Raw Points
 - Round Points
- Three Methods of Calculating Scores
 - Manual
 - Excel Spreadsheet
 - Online

What you should be doing now?

1. Recruiting Judges
2. Assessing Memorial Penalties
3. Reading the Rules to Understand Scoring and Oral Rounds Procedure
4. Finalizing Schedule of Events for Competition