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**U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 1.0 ORGANIZATION OF THE COMPETITION**

### **1.1 Obligation to Host; Conditional Status Preferences and Penalties**

Each participating U.S. school shall host a Regional Competition at least once every twelve (12) years of competition participation.

### **1.2 Conditional Status**

U.S. Regional Host Schools shall not be required to take more than sixteen (16) Teams per Region. If a shortage of available participation slots occurs, schools which are delinquent in the hosting rate shall be placed on conditional status. Schools on conditional status shall be ranked in order of the worst to the best hosting records. If a shortage of participation slots continues in scheduling U.S. Regional Competitions, schools on conditional status shall be removed from the Competition, with a refund of participation fees.

Schools placed on conditional status, but allowed to participate, shall receive the lowest priority in the geographical consideration of Regional Competition arrangements.

### **1.3 Determination of Host Rankings**

Host rankings shall be determined by: 1) hosting rates; 2) number of years of participation in the Competition; and 3) the first year of Competition participation. Schools on conditional status shall be allowed to participate in the Competition only upon a formal contractual agreement to host a Regional Competition during an agreed upon year in the future. Available spaces in Regional Competitions shall be filled according to inverse ranking of hosting records. Priority in scheduling teams for Regional Competitions shall be given to schools with the best hosting records.

### **1.4 Host Application Procedure**

Applications to Host future Regional Competitions may be submitted, in writing, to the Executive Director at any time. In the alternative, the Executive Director may contact potential host schools, or forwarded a Host Agreement Form to all schools as their hosting obligation becomes due again.

### **1.5 Host School Privileges**

Host Schools shall have their participation fee waived and may attend the U.S. Regional Competition of their choice. Teams of Host Schools may participate in the Regional Competition occurring at their own school, provided that they are screened to avoid appearances of impropriety.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 2.0 PARTICIPATION AND ELIGIBILITY**

### **2.1 Registration of U.S. Teams**

All participating U.S. Schools (except those from Puerto Rico) shall submit an official U.S. International Registration Form with the appropriate registration fee no later than the date as provided in the Official Timetable. Registration forms postmarked/mailed after that date will not be accepted.

### **2.2 Withdrawal of U.S. Teams from Competition**

#### **2.2.1 General**

Withdrawal from the Competition after the date as provided in the Official Timetable will result in forfeiture of the registration fee.

#### **2.2.2 Late Withdrawal**

Failure on the part of a registered school to notify the National Administrator directly, in writing, by certified mail, of intended withdrawal by the date as provided in the Official Timetable shall preclude that school from participating in the following year's Competition.

### **2.3 Administration of U.S. Local Competitions**

#### **2.3.1 Administration by the International Law Society - Right of First Refusal**

The International Law Society at each U.S. school, or its ILSA member equivalent, has the right of first refusal to field a Jessup team and to provide local administration at each participating U.S. school. If the International Law Society chooses to field a team, it may proceed with its own selection process in accordance with the provisions of the Official Rules of the Competition.

**2.3.2 Administration by Faculty Advisor**

If the International Law Society chooses not to exercise its option to administer the Jessup team, the Faculty Advisor of the International Law Society shall have the option of establishing an alternative method. In instances where a special Jessup class is established, the Faculty Advisor, or other professor teaching the class, shall not violate the provisions of Official Rule 2.4 regarding assistance to teams in the administration of the class.

**2.3.3 Administration by Moot Court Boards**

Administration may be delegated by the ILS to the participating school's Moot Court Board or equivalent body.

**2.3.4 Open Try-Outs**

All members of the student body at the participating school must be given an equal opportunity to try-out for the Jessup team, see Official Rule 2.3.3. Jessup participation shall not be conditioned upon participation in any other Moot Court Program, international or domestic. Participants may not be selected in any manner that would violate the provisions of the Official Rules.

**U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 4.0 REGIONAL COMPETITIONS**

**4.1 Date and Place of U.S. Oral Pleadings**

There shall be no U.S. National Competition. U.S. Jessup Teams shall proceed to the International Competition by virtue of winning one of the U.S. Regional Competitions. There shall be a number of U.S. Regional Competitions determined by the ILSA Executive Director, based upon the number of U.S. teams registered for the Competition. All U.S. Regionals shall be held in February, unless otherwise approved by the Executive Director.

**4.2 U.S. Regional Pairings**

The Executive Director shall begin pairing the teams for all U.S. Regional Competitions immediately following the withdrawal deadline.

**4.2.1 Notification of Regional Administrators**

Regional Administrators shall be notified by fax, postal mail, and/or email of the pairings for their Region by or in December.

**4.2.2 Notification of Participating Teams**

Regional Administrators shall notify the Executive Director, by telephone, fax or email, within forty-eight (48) hours of receipt of the Regional pairings.

The Regional Administrator shall notify the teams about the following: 1) official pairings for the Regional Competition; 2) oral argument times; 3) oral argument locations; and 4) any changes in the mailing addresses or contact names of opposing teams. Regional Administrators shall not be held responsible for the failure of good faith efforts to reach Jessup Teams within the time limit. In all cases, notification of pairings, times and locations of oral arguments, and opposing team addresses shall be sent by first class mail to the Jessup Team's administrator within the forty-eight (48) hour period.

**4.2.3 Re-Pairing upon Team Withdrawal**

In the event that a team or teams within a Region withdraw after the withdrawal deadline has passed, and Regional pairings are complete, the Executive Director shall immediately adapt the Regional pairings. If it is possible to adjust the pairings without conducting a new random draw, the Regional pairings shall be adjusted so as to affect the least number of teams. The provisions of Supplemental Rule 6.2 shall apply upon completion of the new pairings.

**4.3 Representation in International Rounds**

The winner of each Regional Competition shall be entitled to one (1) of the allotted participation slots for the United States in the International Rounds of the Competition. See Official Rule 1.1.

**U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 8.0 MEMORIALS**

**8.1 Paper Size**

Hard copies of Memorials shall be printed on standard letter size paper (8 1/2" x 11").

## **8.2 Mailing of Memorials for U.S. Regional Competitions**

Mailing of Memorials for U.S. Regional Competitions must be done directly through a United States Post Office via Certified or Registered mail, return receipt requested, or any other private courier service set forth in Rule 8.3.3. See Supplemental Rule 8.3.

### **8.2.1 Memorial Submission Deadline**

All Memorials must be mailed by the date as provided in the Official Timetable.

### **8.2.2 Submission Requirements**

Each participating U.S. team shall fulfill the following submission requirements:

- (a) mail twenty (20) copies of the Applicant memorial and twenty (20) copies of the Respondent memorial in paper form and one computer diskette containing each Memorial to the Regional Administrator;
- (b) mail one (1) copy of the appropriate Memorial to each opposing team to be faced in the Regional Competition;
- (c) send via **electronic mail** one (1) copy of the Applicant Memorial and one (1) copy of the Respondent Memorial to the Executive Director of ILSA at [ILSA@ILSA.ORG](mailto:ILSA@ILSA.ORG).

Mailing deadlines will be strictly enforced.

## **8.3 Postage Requirements**

### **8.3.1 Private Metered Stamps**

Teams may not use private meter stamps, i.e. at their school, business, or law firm.

### **8.3.2 Registered and Certified Mail**

Memorials shall only be mailed via Registered or Certified mail, return receipt requested. Return receipts must be saved to prove the date of mailing in the event the date is disputed.

Teams shall retain their Official USPS postmarked Certified, Registered or Express Mail receipts as proof of date of mailing. The burden shall be on each U.S. team to verify that its Memorials were properly dated and hand date stamped at the post office on, or prior to, the memorial mailing deadline.

#### **8.3.2.1 Postmark Required**

In order to confirm proper date of mailing, each parcel containing Memorials must bear a USPS hand-stamped or computer-meter imprinted postmark. Memorials sent via a courier other than USPS must bear a similar courier-issued postmark or other indication of the date of mailing.

### **8.3.3 Other Approved Private Courier Services**

The following Express Mail services will be accepted: Airborne, DHL, Federal Express, and UPS. Teams which utilize Express Mail services should identify the contents of the package as *Jessup Competition Memorials* on the shipping invoice.

#### **8.3.3.1 Tracking Label as Official Date Stamp**

The Official Tracking Label affixed to the express mail package shall be used for purposes of determining the mailing date. It is the responsibility of the team using an approved private courier service to verify that packages will be picked-up and dated by the deadline for mailing memorials.

#### **8.3.3.2 Pre-Notification of Teams and Regional Administrator**

Teams utilizing Express Mail for Competition mailing purposes shall notify, by telephone, all opposing team contacts, as well as the Regional Administrator, of their intent to mail via an approved private courier service. Each team contact and Regional Administrator shall determine the method of delivery they prefer.

If a team contact or the Regional Administrator requires a signature upon delivery, packages must be sent respecting the signature requirement. A signature requirement may only be waived by the sender upon advance consent by the opposing team contact and Regional Administrator respectively. Teams may request that deliveries requiring a signature be made to a law school secretary or Faculty Advisor who maintain regular office hours.

In the event that a team contact misses a delivery requiring a signature, it is the responsibility of the recipient team contact to acquire the package or to re-schedule delivery of the package.

In the event deliveries are lost or misplaced by the courier company, the date of the original shipping shall be used for the purpose of determining Competition mailing dates.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 12.0 SCORING AND REPORTING OF RESULTS**

Pursuant to Official Rule 12.9, the Regional Administrator shall report results and forward all materials to participating teams within fourteen (14) days of the U.S. Regional Competition.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 13.0 PENALTIES**

### **13.1 Filing of Complaints**

All complaints shall be addressed in writing to the Regional Administrator, with one (1) copy to the team accused of the violation. The Regional Administrator shall communicate the nature of the complaint to the Executive Director in a timely fashion.

### **13.2 Limitations**

Reports by participants regarding Memorial violations are limited to:

- (a) infractions regarding tardiness in mailing;
- (b) failure to send memorials via required mailing procedures; and
- (c) submission of wrong memorials to an opposing team.

Teams should not complain about any other Memorial violation. In particular, Teams should note that violations regarding Memorial formatting shall be assessed by the Regional Administrator.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 15.0 U.S. REGIONAL COMPETITION AWARDS**

### **15.1 U.S. Regional Competition Awards**

U.S. Regional Administrators shall each present eight (8) primary Awards and four (4) Honorable Mention Awards based upon individual and team performance at their respective U.S. Regional Competitions. The awards shall be presented at a formal ceremony at the Regional Competition. Individual Regional Hosts shall pay for the awards, except for the Certificates of Participation.

### **15.2 Primary Awards**

The primary Awards to be presented are as follows:

- (a) Regional Champion, which shall proceed to the International Rounds;
- (b) Regional Runner-Up, which shall replace the Regional Champion in the event that the Regional Champion is unable to attend the International Rounds;
- (c) First Place - Oralist;
- (d) Second Place - Oralist;
- (e) Third Place - Oralist;
- (f) First Place - Memorial, which shall submit its memorials for the Hardy C. Dillard Award Competition pursuant to the Official Rules.
- (g) Second Place - Memorial
- (h) Third Place - Memorial

Participants winning one of the above awards shall be presented plaques. The names of the award, the Regional Host, the Region represented, and the Competition itself shall appear on each plaque.

### **15.3 Honorable Mention Awards**

Honorable Mention Awards shall be presented as follows:

- (a) Fourth Place - Oralist
- (b) Fifth Place - Oralist
- (c) Fourth Place - Memorial
- (d) Fifth Place - Memorial

Participants winning an honorable mention award shall be presented plaques or some other form of recognition for the above honors. The names of the award, the Regional Host, the Region represented, and the Competition itself shall appear on

each award. Participants winning Honorable Mention shall have their accomplishment noted in the summary of Regional results.

**15.4 Certificates of Participation**

Certificates of Participation shall be sent by the Executive Director to the Regional Administrator to be presented by the Regional Administrator to each participant at the formal Awards Ceremony of the respective Regional Competitions.