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**U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 1.0 ORGANIZATION OF THE COMPETITION**

**1.1 Obligation to Host; Conditional Status Preferences and Penalties**

Each school must host a Regional Competition at least once every twelve (12) years it participates in the Competition..

**1.2 Conditional Status**

Regional Host Schools shall not be required to take more than sixteen (16) Teams per Region. If the number of registered Teams exceeds the number of participation slots available, the Executive Director may disqualify one or more schools that are overdue in their hosting obligation with a refund of participation fees.

The Executive Director may also give lower priority to schools that are overdue in their hosting obligation when assigning Teams to geographically-convenient Regional Competitions.

**1.3 Host Application Procedure**

Applications to Host future Regional Competitions may be submitted, in writing, to the Executive Director at any time

**1.5 Host School Privileges**

ILSA will waive the participation fee for Teams from schools that host a Regional Competition. Each Host School may also elect the Regional Competition in which its Team will compete, provided that a Team may not compete in a Regional Competition which its school is hosting.

**U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 2.0 PARTICIPATION AND ELIGIBILITY**

**2.1 Registration of Teams**

All participating schools shall register for the Competition by the date indicated for U.S. Teams in the Official Timetable.

**2.2 Withdrawal of Teams from Competition**

**2.2.1 General**

Withdrawal from the Competition after the date indicated for U.S. Teams in the Official Timetable will result in forfeiture of the registration fee.

### **2.2.2 Late Withdrawal**

If a Team withdraws after December 31, or fails to notify the Executive Director of its withdrawal by December 31, the Executive Director may disqualify that Team's school from participating in the following year's Competition.

## **2.3 Selection of Teams**

### **2.3.1 Administration by the International Law Society - Right of First Refusal**

Subject to Supplemental Rule 2.3.4, the ILSA Chapter or International Law Society at each school has the first right to administer a Team or tryouts for a Team, and to provide local administration at each participating school.

### **2.3.2 Administration by Faculty Advisor**

If the ILSA Chapter or International Law Society does not administer the Team or tryouts, the Faculty Advisor of the International Law Society shall have the option of establishing an alternative method. In instances where a special Jessup class is established, the Faculty Advisor, or other professor teaching the class, shall not violate the provisions of the Official Rules regarding assistance to teams in the administration of the class.

### **2.3.3 Administration by Moot Court Boards**

The ILSA Chapter or International Law Society may delegate administration of the Team or tryouts to the school's Moot Court Board or equivalent body.

### **2.3.4 Open Try-Outs**

All students in good standing must be given an equal opportunity to try out for the Team. Participation shall not be conditioned upon participation in any other moot court program or competition. Participants may not be selected in any manner that would violate the Official Rules.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 4.0 REGIONAL COMPETITIONS**

#### **4.1 Date and Place of Regional Competitions**

There shall be no U.S. National Competition. Teams shall proceed to the International Competition by virtue of winning one of the Regional Competitions. There shall be a number of Regional Competitions determined by the ILSA Executive Director, based upon the number of Teams registered for the Competition. All Regional Competitions shall be held in February, unless otherwise approved by the Executive Director.

#### **4.2 Regional Assignments and Pairings**

The Executive Director will assign Teams to Regional Competitions immediately following the withdrawal deadline. The Executive Director will devise the Preliminary Round pairings for each Regional Competition in December.

##### **4.2.1 Notification to Regional Administrators**

The Executive Director will notify Regional Administrators of the Teams in their Regional Competition and the Preliminary Round pairings as soon as practicable.

##### **4.2.2 Notification to Participating Teams**

Each Regional Administrator shall promptly notify Teams via electronic mail of the following: 1) official pairings for the Preliminary Round; 2) Oral Round times; 3) Oral Round locations; and 4) any changes in the mailing addresses or contact names of opposing teams. Regional Administrators shall use the electronic mail address listed by the Team on its Registration Form. Each Team is responsible for notifying the Regional Administrator and the Executive Director of any change in their official contact information.

##### **4.2.3 Re-Pairing upon Team Withdrawal**

If a Team withdraws after December 31, the Executive Director will immediately revise the pairings so as to affect the least number of Teams. The Executive Director shall promptly notify the Regional Administrator and all affected Teams, and shall send via electronic mail to affected Teams the Memorials of their new opponents.

### **4.3 Representation in International Rounds**

The winner of the Regional Competition will be designated one of the United States National Representatives in the International Tournament.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 8.0 MEMORIALS**

### **8.1 Paper Size**

Teams must print any hard copies of Memorials on standard letter size paper (8 1/2" x 11"). Teams must also format any electronic versions for standard size paper.

### **8.2 Mailing of Memorials for U.S. Regional Competitions**

The Regional Administrator will inform all Teams of the appropriate addresses for all recipients of their Memorials. Teams must send any hard copies in a manner consistent with Supplement Rule 8.3.

#### **8.2.1 Memorial Submission Deadline**

Memorials must be postmarked and sent via electronic mail no later than 11:59 p.m., local time, on the date in the Official Timetable.

#### **8.2.2 Submission Requirements**

Each Team shall:

- (a) mail twenty (20) copies of the Applicant memorial and twenty (20) copies of the Respondent memorial in paper form to the Regional Administrator;
- (b) send via electronic mail one (1) copy of the appropriate Memorial to each opposing Team to be faced in the Preliminary Round;
- (c) send via electronic mail one (1) copy of the Applicant Memorial and one (1) copy of the Respondent Memorial to the Executive Director of ILSA at [ILSA@ILSA.ORG](mailto:ILSA@ILSA.ORG) and to the Regional Administrator..

### **8.3 Specific Mailing Requirements**

Teams must send any hard copies of Memorials required under Supplemental Rule 8.2.2 only by (a) Registered or Certified Mail, consistent with Supplemental Rule 8.3.1, or (b) other approved private

courier service, consistent with Supplemental Rule 8.3.2.

In the event of a dispute, the sending Team bears the burden of demonstrating that its Memorials were timely and properly mailed. Private meter stamps (e.g. stamp machines in a mailing room) are insufficient to prove timely mailing.

The sending Team shall not be penalized for misdelivery or non-delivery which is the fault of the U.S.P.S. or courier service. However, the sending Team bears the burden of proving that the parcel was appropriately addressed and sent.

### **8.3.1 Registered and Certified Mail**

Teams may send Memorials via U.S. Postal Service Registered, Express or Certified mail, return receipt requested. In order to confirm proper date of mailing, each parcel containing Memorials must bear a U.S.P.S. hand-stamped or computer-meter imprinted postmark.

Teams should retain their postmarked Certified, Express or Registered mail receipt as proof of the date of mailing. Teams should also retain return receipts to prove the date of receipt.

### **8.3.2 Other Approved Private Courier Services**

Teams may send Memorials via the two-day or faster delivery service of DHL, Federal Express, or UPS. In order to confirm proper date of mailing, each parcel containing Memorials must bear a courier-issued postmark, tracking label, or other indication of the date of mailing..

Any Team utilizing such services shall notify the recipient (the Regional Administrator and/or Team contact, as appropriate) of its intention.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 12.0 SCORING AND REPORTING OF RESULTS**

The Regional Administrator shall report the results required by the Official Rules to participating Teams within fourteen (14) days of the Regional Competition.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 13.0 PENALTIES**

In addition to the Penalties described in the Official Rules, the Regional Administrator may impose relating to the delivery of Memorials under Supplemental Rule 8.0.

### **13.1 Tardy or Improper Mailing to Administrator or Executive Director**

The 15-point Penalty (and the three-point Penalty for additional days) under the Official Rules for tardy delivery of Memorials shall not apply to the Regional Competition. Instead, the Regional Administrator will impose Penalties relating to the submission of Memorials to the Regional Administrator or the Executive Director by reference to the following table:

Paper copies of Memorials to Administrator postmarked late plus	10 points for one day,  3 points for each additional day
Insufficient number of paper copies submitted severity	up to 3 points, depending on severity
Failure to include diskette with hard copies	1 point
Electronic mail copy to Executive Director sent late or not sent	5 points

**13.2 Tardy or Improper Mailing to Opponents – Specific Penalty**

If a Team sends its Memorial to an opponent up to one day late, the Regional Administrator will impose a five-point "Specific Penalty" against the Team.

If the Team sends its Memorial to an opponent two or more days late (or fails to send its Memorial to an opponent), the Regional Administrator will impose a ten-point "Specific Penalty" against the Team.

In addition to any other Penalties described in this Supplemental Rule 13.2, if a Team sends its Memorial to an opponent by an unapproved courier, or fails to notify the opponent of its use of a courier under Supplemental Rule 8.3.2, the Regional Administrator will impose a three-point "Specific Penalty" against the Team.

"Specific Penalties" are deducted from the scores given to the Team's Memorial by each of the three judges *only in the match* in which the Team plays the affected opponent. Specific Penalties are deducted prior to the calculation of Memorial Round Points. Specific Penalties do not affect a Team's Total Memorials Score.

**13.2 3 Complaints**

If a Team wishes to seek imposition of a Specific Penalty, it should promptly notify the Regional Administrator (not the other Team) via electronic mail. Complaints regarding opponents' Memorials are limited to:

- (a) infractions regarding tardiness in mailing;
- (b) failure to send memorials via required mailing procedures; and
- (c) submission of wrong memorials to an opposing team.

Teams may not complain or call to the attention of the Regional Administrator any other Memorial violation.

### **13.2 4 Appeals**

The Regional Administrator shall promptly notify any Team against whom a complaint has been filed. The notification must contain a deadline by which any response must be filed. If the Team wishes to dispute the existence of an infraction, it should reply by the deadline. The Regional Administrator may request documentary evidence to support the existence or absence of an infraction.

The Regional Administrator shall forward any appeal to the Executive Director. The Executive Director will resolve the dispute and inform the Regional Administrator of his decision, which shall be final. The Regional Administrator will notify the Teams of the decision.

## **U.S. NATIONAL SUPPLEMENT TO OFFICIAL RULE 15.0 U.S. REGIONAL COMPETITION AWARDS**

### **15.1 U.S. Regional Competition Awards**

The Regional Administrator shall present eight (8) primary Awards and four (4) Honorable Mention Awards based upon individual and Team performance at the Regional Competitions.

### **15.2 Primary Awards**

The primary Awards to be presented are as follows:

- (a) Regional Champion;
- (b) Regional Runner-Up;
- (c) First Place - Oralist;
- (d) Second Place - Oralist;
- (e) Third Place - Oralist;
- (f) First Place - Memorial.
- (g) Second Place - Memorial
- (h) Third Place - Memorial

Participants winning one of the above awards shall be presented plaques or trophies. The names of the award, the Regional Host, the Region represented, and the Competition itself should appear on each plaque.

### **15.3 Honorable Mention Awards**

Honorable Mention Awards shall be presented as follows:

- (a) Fourth Place - Oralist
- (b) Fifth Place - Oralist
- (c) Fourth Place - Memorial
- (d) Fifth Place - Memorial

Participants winning an honorable mention award shall be presented plaques or some other form of recognition for the above honors. The names of the award, the Regional Host, the Region represented, and the Competition itself should appear on each award.

### **15.4 Certificates of Participation**

The Regional Administrator will give to each Team personalized Certificates of Participation for each member of the Team.

