

**MEMORIAL PENALTY WORKSHEET**

	A	R
<p><b>Tardiness in Submitting Memorials.</b>  <u>Rule 6.1(b), 6.2</u> (5 points for 1<sup>st</sup> day, 3 points per day thereafter; if both Memorials have not been submitted by 25 January, 2019, the Team will be withdrawn from the Competition.).</p> <p>A: Number of Days Late: _____ R: Number of Days Late: _____</p>		
<p><b>Resubmission of Memorial.</b>  <u>Rule 6.1(e)</u> (2 points, plus any applicable late penalties).</p> <p>Explanation: _____</p>		
<p><b>Use of Endnotes</b>  <u>Rule 6.13</u> (1 point per violation).</p>		
<p><b>Failure to Remove Tracked Changes or Comments.</b>  <u>Rule 6.5</u> (up to 5 points, one-time penalty).</p> <p>Explanation: _____</p>		
<p><b>Failure to include all parts of Memorial, or inclusion of an unenumerated part.</b>  <u>Rule 6.6</u> (2 points per part).  <u>Enumerated parts:</u> Cover Page, TOC, Index of Authorities, Statement of Jurisdiction, Questions Presented, Statement of Facts, Summary of Pleadings, and Pleadings.</p> <p>Explanation: _____</p>		
<p><b>Failure to Include Necessary Information on Cover Page.</b>  <u>Rules 6.7</u> (2 points, one-time penalty).  <u>Required info:</u> team number with A or R; name of court ("International Court of Justice"); year ("2019"); name of case ("Case Concerning the Kayleff Yak"); side of memorial ("Memorial for [Applicant/Respondent]")</p> <p>Missing Info: _____</p>		

<p><b>Excessive Length of Pleadings.</b>  <u>Rule 6.12(a)</u>  <u>Limit:</u> 9,500 words (including the Conclusion/Prayer for Relief and footnotes)            A Number of Words: _____            R Number of Words: _____</p>	1-100 words over	3 points		
	101-200 words over	6 points		
	201-300 words over	9 points		
	301-400 words over	12 points		
	401+ words over	15 points		
<p><b>Excessive Length of Summary of Pleadings.</b>  <u>Rule 6.12(b)</u> (2 points).  <u>Limit:</u> 700 words    A Number of Words: _____    R Number of Words: _____</p>				
<p><b>Excessive Length of Statement of Facts.</b>  <u>Rule 6.12(c)</u> (2 points).  <u>Limit:</u> 1,200 words    A Number of Words: _____    R Number of Words: _____</p>				
<p><b>Violation of Anonymity.</b>  <u>Rules 2.17 and 6.15</u> (Up to 10 points, or disqualification).  <u>Examples of violations:</u> disclosing name of school, team members, or country.            Explanation: _____            **Administrators - Please make sure to remove any offending reference to the school, team members, or their country before sending to judges.</p>				
<p><b>Plagiarism.</b>  <u>Rule 11.2</u> (1-50 points, depending on degree of violation)            ** Administrators - All allegations of plagiarism must be referred to the ILSA Executive Office.</p>				
<p><b>Discretionary Penalties</b></p>				
<b>TOTAL</b>				